

Universal Health Certificate

Use this form to report your child's physical health to their school/child care facility. This is required by DC Official Code §38-602. Have a licensed medical professional complete part 2–4. Access health insurance programs at dchealthlink.com. You may contact the Health Suite Personnel through the main office at your child's school.

Part 1: Child Personal Information To be completed by parent/guardian.							
Child Last Name:		Child First Name:		Date of Birth:			
School or Child Care Facility Name:			Student Grade Level:		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary		
Home Address:		Apt:	City:		State:	Zip:	
Ethnicity: (check all that apply) <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Non-Latino <input type="checkbox"/> Other <input type="checkbox"/> Prefer not to answer							
Race: (check all that apply) <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> Black/African American <input type="checkbox"/> White <input type="checkbox"/> Prefer not to answer							
Parent/Guardian Name:				Parent/Guardian Phone:			
Emergency Contact Name:				Emergency Contact Phone:			
Insurance Type: <input type="checkbox"/> Medicaid <input type="checkbox"/> Private <input type="checkbox"/> None			Insurance Name/ID #:				
Has the child seen a dentist/dental provider within the last year? <input type="checkbox"/> Yes <input type="checkbox"/> No							
I give permission to the signing health examiner/facility to share the health information on this form with my child's school, child care, camp, or appropriate DC Government agency. In addition, I hereby acknowledge and agree that the District, the school, its employees and agents shall be immune from civil liability for acts or omissions under DC Law 17-107, except for criminal acts, intentional wrongdoing, gross negligence, or willful misconduct. I understand that this form should be completed and returned to my child's school every year.							
Parent/Guardian Signature: _____				Date: _____			
Part 2: Child's Health History, Exam, and Recommendations To be completed by licensed health care provider.							
Date of Health Exam:	BP: _____ <input type="checkbox"/> NML <input type="checkbox"/> ABNL	Weight: _____ <input type="checkbox"/> LBS <input type="checkbox"/> KG	Height: _____ <input type="checkbox"/> IN <input type="checkbox"/> CM	BMI:	BMI Percentile:		
Vision Screening Acuity Level: For Children 3–6 years of age, only a (Pass/Fail) will be required. Those age 6 years and over will require vision acuity levels for this section.							
Vision Screening:	Left eye: 20/_____ L: <input type="checkbox"/> Pass <input type="checkbox"/> Fail	Right Eye: 20/_____ R: <input type="checkbox"/> Pass <input type="checkbox"/> Fail	<input type="checkbox"/> Corrected <input type="checkbox"/> Uncorrected	<input type="checkbox"/> Wears glasses	<input type="checkbox"/> Referred	<input type="checkbox"/> Not tested	
Hearing Screening: (check all that apply) <input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Not Tested <input type="checkbox"/> Uses Device <input type="checkbox"/> Referred							

Does the child have any of the following health concerns? (check all that apply and provide details below)

- | | | |
|---|--|--|
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Failure to thrive | <input type="checkbox"/> Sickle cell |
| <input type="checkbox"/> Autism | <input type="checkbox"/> Heart failure | <input type="checkbox"/> Significant food/medication/environmental allergies that may require emergency medical care. <i>Details provided below.</i> |
| <input type="checkbox"/> Behavioral | <input type="checkbox"/> Kidney failure | <input type="checkbox"/> Long-term medications, over-the-counter-drugs (OTC) or special care requirements. <i>Details provided below.</i> |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Language/Speech | <input type="checkbox"/> Significant health history, condition, communicable illness, or restrictions. <i>Details provided below.</i> |
| <input type="checkbox"/> Cerebral palsy | <input type="checkbox"/> Obesity | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Developmental | <input type="checkbox"/> Scoliosis | |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Seizures | |

Provide details. If the child has Rx/treatment, please attach a complete Medication/Medical Treatment Plan form; and if the child was referred, please note.

TB Assessment | Positive TB tests should be referred to Primary Care Provider for evaluation. For questions call DC Health TB Control at 202-698-4040. Visit dchealth.dc.gov/page/tuberculosis-basics for more information on Tuberculosis.

What is the child's risk level for TB?

- ☐ High > complete skin test and/or IGRA blood test
- ☐ Low

Skin Test Date:

- Skin Test Results:**
- ☐ Negative
- ☐ Positive, CXR Negative
- ☐ Positive, CXR Positive
- ☐ Positive, Treated

IGRA Blood Test Date:

- IGRA Results:**
- ☐ Negative
- ☐ Positive
- ☐ Positive, Treated

Additional notes on TB test:

Lead Exposure Risk Screening | All lead levels must be reported to DC Childhood Lead Poisoning Prevention. Call (202) 481-3837 or fax (202) 535-2607.

ONLY FOR CHILDREN UNDER AGE 6 YEARS

Every child must have 2 lead tests by age 2

1st Test Date:

1st Result:

☐ Normal

☐ Abnormal, Developmental Screening Date:

1st Serum/Finger Stick Lead Level:

2nd Test Date:

2nd Result:

☐ Normal

☐ Abnormal, Developmental Screening Date:

2nd Serum/Finger Stick Lead Level:

3rd Test Date:

3rd Result:

☐ Normal

☐ Abnormal, Developmental Screening Date:

3rd Serum/Finger Stick Lead Level:

Universal Health Certificate

Part 3: Immunization Information | To be completed by licensed health care provider.

Child Last Name:	Child First Name:				Date of Birth:		
Immunizations	In the boxes below, provide the dates of immunization (MM/DD/YY)						
Diphtheria, Tetanus, Pertussis (DTP, DTaP)	1	2	3	4	5		
DT (<7 yrs.)/ Td (>7 yrs.)	1	2	3	4	5		
Tdap Booster	1						
DTaP-IPV	1	2					
DTap-IPV-Hib	1	2	3				
DTap-HepB-IPV	1	2	3				
DTap-IPV-Hib-HepB	1	2	3				
Haemophilus influenza Type b (Hib)	1	2	3	4			
Hepatitis B (HepB)	1	2	3	4			
Polio (IPV, OPV)	1	2	3	4			
Measles, Mumps, Rubella (MMR)	1	2					
Measles	1	2					
Mumps	1	2					
Rubella	1	2					
Varicella	1	2	Child had Chicken Pox (month & year): _____ Verified by (name & title): _____				
Pneumococcal Conjugate	1	2	3	4			
Hepatitis A (HepA) (Born on or after 01/01/2005)	1	2					
Human Papillomavirus (HPV)	1	2	3				
Meningococcal Vaccine (ACWY)	1	2					
Influenza (Recommended)	1	2	3	4	5	6	7
Rotavirus (Recommended)	1	2	3				
COVID-19 (Recommended)	1	2	3	4	5	6	7
Other	1	2	3	4	5	6	7

☐ The child is **behind on immunizations** and there is a plan in place to get him/her/them back on schedule.
Next appointment is: _____

Universal Health Certificate

Medical Exemption (if applicable)

I certify that the above child has a valid medical contraindication(s) to being immunized at the time against:

- ☐ Diphtheria ☐ Tetanus ☐ Pertussis ☐ Hib ☐ HepB ☐ Polio (All 3 serotypes) ☐ Measles
☐ Mumps ☐ Rubella ☐ Varicella ☐ Pneumococcal ☐ HepA ☐ Meningococcal (ACWY) ☐ HPV
☐ COVID-19

Is this medical contraindication permanent or temporary? ☐ Permanent ☐ Temporary until: (date) _____

Alternative Proof of Immunity (if applicable)

I certify that the above child has laboratory evidence of immunity to the following and I've attached a copy of the titer results.

- ☐ Diphtheria ☐ Tetanus ☐ Pertussis ☐ Hib ☐ HepB ☐ Polio (All 3 serotypes) ☐ Measles
☐ Mumps ☐ Rubella ☐ Varicella ☐ Pneumococcal ☐ HepA ☐ HPV

Part 4: Licensed Health Practitioner's Certifications | To be completed by licensed health care provider..

This child has been appropriately examined and health history reviewed and recorded in accordance with the items specified on this form. At the time of the exam, this child is **in satisfactory health** to participate in all school, camp, or child care activities except as noted on page one. ☐ No ☐ Yes

This child is cleared for **competitive sports**. ☐ NA ☐ No ☐ Yes ☐ Yes, pending additional clearance from: _____

I hereby certify that I examined this child and the information recorded here was determined as a result of the examination.

Licensed Health Care Provider Office Stamp Provider Name:

Provider Phone:

Provider Signature:

Date:

OFFICE USE ONLY | Universal Health Certificate received by School Official and Health Suite Personnel.

School Official Name:

Signature:

Date:

Health Suite Personnel Name:

Signature:

Date:

Oral Health Assessment Form

For all students aged 3 years and older, use this form to report their oral health status to their school/childcare facility.

Instructions

- Complete Part 1 below. Take this form to the child/student's dental provider. The dental provider should complete Part 2.
- Return fully completed and signed form to the student's school/childcare facility.

Part 1: Child/Student Information (To be completed by parent/guardian)

First Name _____ Last Name _____ Middle Initial _____

School or Child Care Facility Name _____

Student ID _____ Date of Birth

		/			/				
--	--	---	--	--	---	--	--	--	--

(MMDDYYYY):

Current Gender Identity: _____

Home Address: _____ Home State: _____ Home Zip Code

--	--	--	--	--

School Grade	Day-care	Pre-K3	Pre-K4	K	1	2	3	4	5	6	7	8	9	10	11	12	Adult Ed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part 2: Child/Student's Oral Health Status (To be completed by the dental provider)

- | | Yes | No | | | | | | |
|---|--------------------------------------|---|-----------------------------------|----------------------------------|--|--|--|--|
| 1. Does the patient have at least one tooth with apparent cavitation (untreated caries)? This does NOT include stained pit or fissure that has no apparent breakdown of enamel structure or non-cavitated demineralized lesions (i.e. white spots). | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 2. Does the patient have at least one treated carious tooth ? This includes any tooth with amalgam, composite, temporary restorations, or crowns as a result of dental caries treatment. | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 3. Does the patient have at least one permanent molar tooth with a partially or fully retained sealant ? | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 4. Does the patient have untreated caries or other oral health problems requiring care before his/her routine check-up? (Early care need) | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 5. Does the patient have pain, abscess, or swelling? (Urgent care need) | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 6. How many primary teeth in the patient's mouth are affected by caries that are either:
a. Untreated <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>
b. Treated with fillings/crowns? <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table> | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| 7. How many permanent teeth in the patient's mouth are affected by caries that are either:
a. Untreated <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>
b. Treated with fillings/crowns <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>
c. Extracted due to caries? <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table> | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| 8. What type of dental insurance does the patient have? | Medicaid
<input type="checkbox"/> | Private Insurance
<input type="checkbox"/> | Other
<input type="checkbox"/> | None
<input type="checkbox"/> | | | | |

Dental Provider Name _____

Dental Office Stamp

Dental Provider Signature _____

Dental Examination Date _____

This form replaces the previous version of the DC Oral Health Assessment Form used for entry into DC Schools, all Head Start programs, and childcare centers. This form is approved by the DC Health and is a confidential document. Confidentiality is adherent to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) for the health providers and the Family Education Right and Privacy Act (FERPA) for the DC Schools and other providers.

ALLERGY ACTION PLAN

*Must be accompanied by a Medication Authorization Form

Place child's picture here

CHILD'S NAME: _____ DOB: _____

ALLERGY TO: _____

Asthmatic: No _____ Yes _____ (high risk for severe reaction)

SYMPTOMS:	Give this Medication	
<i>The child has ingested a food or allergen or exposed to an allergy trigger:</i>	Epinephrine	Antihistamine
But is not exhibiting or complaining of any symptoms		
Mouth: itching, tingling, swelling of lips, tongue or mouth ("mouth feels funny")		
Skin: hives, itchy rash, swelling of the face or extremities		
Gut: nausea, abdominal cramps, vomiting, diarrhea		
Throat: * difficulty swallowing (choking feeling"), hoarseness, hacking cough		
Lung: * shortness of breath, repetitive coughing, wheezing		
Heart: * Weak or fast pulse, low blood pressure, fainting /"passing out", pale, blueness		
Other:		

The severity of symptoms can quickly change. *All above symptoms can potentially progress to a life-threatening situation.

Medication:	Dose:	
Epinephrine		
Antihistamine		
Other		

ACTION FOR ALLERGIC REACTION

- If ingestion is suspected and/or symptoms are: _____, give _____ IMMEDIATELY!
- CALL 911.** Tell them what medications you have already administered. **DO NOT HESISTATE TO CALL 911!**
- Call Parent 1: _____ phone: _____, Parent 2 _____ phone: _____, or emergency contacts: _____ phone: _____ OR _____ phone: _____
- Call Dr. _____ phone: _____

Parent's Signature

Date

Allergy Action Plan (Continued)

~~Must be accompanied by a Medication Authorization Form~~

Place Child's
Picture Here

CHILD'S NAME: _____ Date of Birth: _____

ALLERGY TO: _____

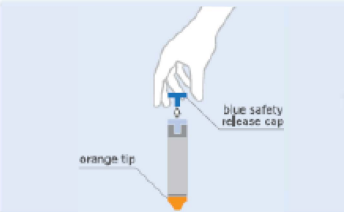
Is the child Asthmatic? ☐ No ☐ Yes (If Yes = Higher Risk for Severe Reaction)

The Child Care Facility will:

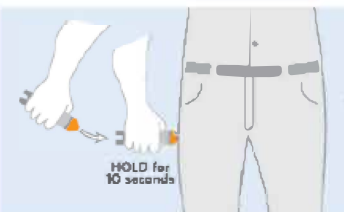
- ☐ Reduce exposure to allergen(s) by: (no sharing food, _____)
- ☐ Ensure proper hand washing procedures are followed. _____
- ☐ Observe and monitor child for any signs of allergic reaction(s). _____
- ☐ Ensure that medication is immediately available to administer in case of an allergic reaction (in the classroom, playground, field trips, etc.) _____
- ☐ Ensure that a person trained in Medication Administration accompanies child on any off-site activity. _____
- ☐ _____

EPIPEN®
(Epinephrine) Auto-Injectors 0.1 / 0.15 mg

userguide



1 Pull off the blue safety release cap.



2 Swing and firmly push the orange tip against the outer thigh so it 'clicks.' HOLD on thigh for approximately 10 seconds to deliver the drug.

Please note: As soon as you release pressure from the thigh, the protective cover will extend.

Each EpiPen Auto-Injector contains a single dose of a medicine called epinephrine, which you inject into your outer thigh. DO NOT INJECT INTRAVENOUSLY. DO NOT INJECT INTO YOUR BUTTOCK, as this may not be effective for a severe allergic reaction. In case of accidental injection, please seek immediate medical treatment.

Call 911

3 Seek immediate emergency medical attention and be sure to take the EpiPen Auto-Injector with you to the emergency room.

To view an instructional video demonstrating how to use an EpiPen Auto-Injector, please visit epipen.com.

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EpiPen®, EpiPen 2-Step®, and EpiPen Jr. 2-Step® are registered trademarks of Mylan Inc. and each belong to its wholly-owned subsidiary, Day Pharma, L.P.

The Parent/Guardian will:

- ☐ Ensure the child care facility has a sufficient supply of emergency medication.
- ☐ Replace medication prior to the expiration date
- ☐ Monitor any foods served by the child care facility, make substitutions or arrangements with the facility, if needed.

Page 2



Medication Authorization Form

Pursuant to Title 5A, Chapter 1 of the District of Columbia Municipal Regulations (DCMR), Section 153.1; "A Licensee shall not administer medication or treatment to a child in care, with the exception of emergency first aid, whether prescription or non-prescription, unless: parental permission to administer the medication or treatment is documented on a completed, signed, and dated medication authorization form that is received by the Licensee before the medication or treatment is administered or a licensed health care practitioner has approved the administration of the medication and the medication dosage."

Pursuant to Title 5A, Chapter 1 of the District of Columbia Municipal Regulations (DCMR), Section 153.5, "A Licensee shall maintain a medication log, on a form approved by OSSE. Each time medication is administered to a child, a staff person shall enter the date, time of day, medication, medication dosage, method of administration, and the name of the person administering the medication in the medication log."

Part I: To be completed by the parent/guardian and child's physician:

I do hereby give permission to _____ to administer the following
Name of Facility

prescribed medication to my child _____ born on _____.

Name of Medication	Time/Frequency	Dosage	Effective Dates	
			From:	
			To:	
			From:	
			To:	

Signature of Physician

Date

Signature of Parent/Guardian

Date

Part II: To be completed by the center director or staff administering medication who has current medication administration certificate:

Name of Medication	Date	Time Given	Reactions	Staff Initials

PLEASE PLACE A COPY IN THE CHILD'S FILE.

CCBC Children's Center

5671 Western Avenue, NW · Washington, DC 20015 · Telephone 202-966-3299 · Fax 202-966-1717

CCBC Summer Camp includes water play every day to include (sprinklers and baby pools) during their outdoor time.

ALLERGY AND SUNSCREEN

Child's Name: _____

Allergies: _____

Has your child ever been stung by a bee? _____

Is there a history of allergic reaction to bee sting in your family? _____

I give CCBC summer staff permission to apply sunscreen to my child.

Child's Name _____

Parent Signature _____

Date _____

Please make sure your child's name is on the bottle of sunscreen.



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

REGISTRATION RECORD FOR CHILD RECEIVING CARE AWAY FROM HOME

Child: _____ Sex: ☐ Male ☐ Female
Last First M.I.
Date of Birth: _____ Home #: _____ Language Spoken At Home _____
Home Address: _____
Number Street Apt. # State ZIP

Parent: _____ Home # _____
Last First M.I. Business # _____
Home Address: _____
Number Street Apt. # State ZIP
Business Address: _____
Number Street Apt. # State ZIP

Parent: _____ Home # _____
Last First M.I. Business # _____
Home Address: _____
Number Street Apt. # State ZIP
Business Address: _____
Number Street Apt. # State ZIP

Relative or Guardian: _____ Home # _____
Last First M.I. Business # _____
Home Address: _____
Number Street Apt. # State ZIP
Business Address: _____
Number Street Apt. # State ZIP

Person to be contacted in case of an emergency (other than parent/guardian):

_____ Relationship to child: _____
Last First M.I.
Address: _____
Number Street Apt. # State ZIP Phone #

Designated individual authorized to receive child at end of session:

_____ Last First M.I.
_____ Last First M.I.
_____ Last First M.I.

Signature: _____ **Relationship to child:** _____ **Date:** _____

TO BE COMPLETED BY THE FACILITY

Date of Admission: _____ **Date of Withdrawal:** _____ **Reason:** _____



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

***DIVISION OF EARLY LEARNING
Licensing and Compliance Unit***

**AUTHORIZATION FOR CHILD'S EMERGENCY MEDICAL TREATMENT
(Update Annually)**

If my child _____, born on ____/____/____, becomes ill or involved in an accident and I cannot be contacted, I authorize the following hospital or physician to give the emergency medical treatment required:

Hospital: _____

Address: _____

or:

Physician: _____ M.D. Telephone No: _____

(Area Code)

Address: _____

I give permission to _____, located at
Name of Facility or Caregiver
_____, to take my child for treatment.

I accept responsibility for any necessary expense incurred in the medical treatment of my child, which is not covered by the following:

Health Insurance Company: _____

Name of Policy Holder: _____ Relationship to Child: _____

Policy Number: _____ Coverage: _____

Medicaid Number: _____ State: ☐ DC ☐ MD ☐ VA

Child's known Allergies or Physical Conditions: _____

Parent/Guardian Signature: _____ Relationship to Child: _____

Address: _____

Telephone No: _____
Home Business Cell Phone

Date: _____ Date Updated: _____
Month/Day/Year Month/Day/Year

Place in child's folder/record.



TRAVEL AND ACTIVITY AUTHORIZATION

☐ Special one time permission for this activity only ☐ Blanket permission for all given activities

I, _____ parent/guardian of
Name of Parent/Guardian

_____ give my permission
Name of Child

_____ for my child to
participate in the following activities:

Trips in the van/automobile (facility or parent - owned)

_____ Explain planned activity - where and when

Field trips away from the facility

_____ Explain planned activity - where and when

I understand that the facility will use the appropriate child restraint devices and abide by all District of Columbia safety rules when my child is transported in a vehicle. The facility will also notify me each time that my child participate in an activity that would involve transportation.

In addition, if the facility has planned activities outside the fenced area of the facility,

☐ I will allow my child to play outside the fenced area; or

☐ I will not allow my child to play outside the fenced area.

This authorization is valid from _____/_____/_____ to _____/_____/_____

Parent/Guardian Signature

Date Signed

PLEASE KEEP A COPY IN THE CHILD'S FILE.

CCBC Children's Center

5671 Western Avenue, NW • Washington, DC 20015 • Telephone 202-966-3299 • Fax 202-966-1717

DISMISSAL AUTHORIZATION

Please list all individuals who may pick up your child regularly. These are people our staff can expect to see frequently upon dismissal. Parents, child care providers, siblings over 16 years of age, relatives, neighbors or car pool participants might be listed here. **It is important to note that if your child's regular dismissal plans have changed, YOU MUST NOTIFY CCBC PERSONNEL IN WRITING OR BY PHONE EVEN IF THE INDIVIDUALS ARE LISTED HERE.** This policy is for the protection of your family.

Child's Name: _____ Class: _____

Name #1: _____ Relationship to child: _____

Address: _____

Phone Work: () _____ - _____ Home: () _____ - _____ Other: () _____ - _____

Name #2: _____ Relationship to child: _____

Address: _____

Phone Work: () _____ - _____ Home: () _____ - _____ Other: () _____ - _____

Name #3: _____ Relationship to child: _____

Address: _____

Phone Work: () _____ - _____ Home: () _____ - _____ Other: () _____ - _____

NOTICE:

If your child must be dismissed to someone other than the people listed on this form, you must inform school personnel in advance, either by phone or in writing. Each individual to whom your child is released must be at least 16 years old. CCBC staff will check identification to ensure that it matches information on this form or information you have supplied. Request to prohibit specific individuals from having access to your child must be brought to the Director's attention.

Parent's Signature and Date

CCBC Children's Center

5671 Western Avenue, NW • Washington, DC 20015 • Telephone 202-966-3299 • Fax 202-966-1717

PHOTOGRAPH PERMISSION FORM

Please mark one of the following:

- ☐ ***I give*** permission
- ☐ ***I do not give*** permission

for Chevy Chase Bethesda Community Children's Center to use photographs of my child,

_____, in the Center's publications and its web site.

In consideration of the opportunity for my child to appear in CCBC

Children's Center publications and its website, I hereby release, indemnify, defend and hold harmless CCBC Children's Center from any and all claims that may arise because of such appearance.

Parent Signature _____

Date _____

CCBC Child & Family Form

Child's first, middle and last name: _____

DOB: _____ Sex: _____ What name do you prefer to be used at school? _____

Parent/Guardian name: _____ Relationship to student: _____

Address: _____

Phone 1: _____ Phone 2: _____ Email: _____

Occupation and Employer: _____

Parent/Guardian name: _____ Relationship to student: _____

Address: _____

Phone 1: _____ Phone 2: _____ Email: _____

Occupation and Employer: _____

Emergency contacts:

We will contact listed individuals in case of an emergency if the parents/guardians cannot be reached. We recommend listing individuals who can be reliably contacted and with whom your child is familiar.

Name: _____ Relationship to child: _____

Phone: _____ Email: _____

Name: _____ Relationship to child: _____

Phone: _____ Email: _____

Would you be interested in volunteering for/participating in the following events/roles?:

- ☐ Annual Auction Committee
- ☐ Book Fair
- ☐ Open Houses/School Tours
- ☐ Room Parent (assists in organizing classroom events and classroom communication)
- ☐ Special Event Volunteer (ie. Truck Day)
- ☐ Member of the Board of Directors

The information shared on this form helps us to better partner with you in the care and education of your child as well as understand your child's personality, needs, and preferences. Your responses will help us best serve your child and family on this exciting step in their growth and development!

Does your child have any allergies, medical concerns/conditions, or developmental supports of which we should be aware? *Additional information regarding allergy action plans will be filled out on a separate form.*

Who lives with your child? Please list names and ages of siblings if applicable. Pets welcome too!

Please tell us about other adults that care for your child (for example grandparents, other family members, or caregivers/nannies). List names, relationship to child, and how your child refers to them.

Is your child toilet trained? _____Yes _____ No _____In Progress

What languages are spoken in your home and by whom?

What are some of your favorite family traditions/holidays your family celebrates?

What activities, toys, or games does your child particularly enjoy when:

Playing independently?

Playing with adults?

When playing with other children or siblings?

What are your typical discipline strategies? How are challenging behaviors handled?

What helps calm or soothe your child?

How does your child approach new experiences, places or people?

Has your child had any classes or school experiences prior to starting school this year?

Have there been any recent or upcoming changes in your child's routine or home environment (ie moving, a new sibling, recent extended travel, etc.)? This information will help us take the most thoughtful approach to your child's transition to school.

What are the most important things to know about your child?



Home Visits

CCBC invites you to participate in our “Home Visit” program. A Brief visit from your child’s teacher, on familiar ground, can help make the start of school more comfortable for you and your child. Visits last about 15-20 minutes and are very informal.

If you would like to schedule a visit, please fill out the form below and return it with your other registration materials. A teacher will contact you in late August or early September.

Thank you,

Emma Hatton
Director

Child’s name _____
First Middle Last

Name to be used in school _____

Parent 1 Name _____ Parent 2 Name _____

Address _____

Home Phone _____ Parent 1 Cell _____

Parent 2 Cell _____

Please use the back or attach directions to your house and parking suggestions.